

## Terms of Reference (TOR)

For

### Consultant Services for the preparation of Biodiversity Action Plan

#### Introduction

1. Nepal Electricity Authority ("NEA" or the "Developer"), the largest corporate body fully owned by the Government of Nepal and responsible for electric power planning, construction, generation, transmission and distribution in the country, is implementing the Tamakoshi-V 99.8 MW hydropower project (the "Project" or "TV-HEP") under Tamakoshi Jalvidhyut Company. The EIA of the proposed project was prepared and got approval from the Ministry of Population and Environment (MoPE) in May 2016. .
2. The Ministry of Finance under the Government of Nepal has requested the Asian Infrastructure Investment Bank (the "AIIB") to consider financing the Project.
3. Based on a site visit and a review of the Project documentation, the AIIB has identified three workstreams to be undertaken to ensure the Project meets the requirements of the Environmental and Social Policy (ESP) of the AIIB. These are:
  - Supplemental Environmental and Social (E&S) Documentation (SESD)
  - Biodiversity Action Planning
  - Free, Prior and Informed Consultation Process for Indigenous Peoples
4. Given the specialized expertise required, the latter two workstreams are being contracted independently with stand-alone deliverables. However, given the interlinkages, the three workstreams will be expected to coordinate closely when necessary
5. The present terms of reference describe the scope of the Biodiversity Action Planning. Because the Project is located within the Gaurishankar Conservation Area, the AIIB is seeking consultant services to prepare a stand-alone Biodiversity Action Plan (BAP) that outlines the Project's overall biodiversity strategy, including goals and objectives for mitigating and managing impacts. The BAP will provide an overarching framework document that will link with relevant management plans.
6. The consultant is expected to have a biodiversity conservation background with international experience in critical habitat assessment (as defined by the IUCN and outlined in the IFC Performance Standard 6) and preparation of Biodiversity Action Plans for large infrastructure projects in line with International Financing Institution standards. (S) he should have demonstrated experience in geospatial analysis and GIS for conservation planning.

#### Project Description

7. Tamakoshi- V Hydroelectric Project is proposed on Tamakoshi River in Dolakha District, Province no. 3 of Nepal. The Project was identified by the Project Development Department (the "PDD") of Nepal Electricity Authority during a project identification study conducted by the department. The project was initially conceptualized for 53 MW and was upgraded to 87 MW during the feasibility study. The feasibility study of the project was conducted by the PDD of NEA and selection of the consulting firm for the detailed



design of the project was initiated from the same department. The consultant has finalized the capacity of the project as 99.80 MW. The power generated from the Project will be evacuated through a proposed 2x 1.7 km loop connected with the double circuit 220 kV Tamakoshi-Khimti transmission line.

8. The proposed project is located in Dolakha District and covers 2 Rural Municipalities and 7 wards thereof i.e. wards 1, 2, 3 and 4 of Bigu Rural Municipality (former Lamabagar, Orang, Bulung and Laduk Village Development Communities (VDCs)) and wards 5, 8 and 9 of Gaurishankar Rural Municipality (Former Suri, Khare and Gaurishankar VDCs). The proposed project is located in Gaurishankar Conservation Area. The project area is accessible from Kathmandu and Charikot to the interconnection point (Tailrace of UTKHEP) by car.
9. The Project is conceptualized to be developed in tandem with Upper Tamakoshi HEP ("UTKHEP"). It has an installed capacity of 99.8 MW generated through a gross head of 173.45 m and a design discharge of 66 m<sup>3</sup>/s using tailrace water of UTKHEP. Its estimated construction period is four years. The estimated number of required unskilled, semi-skilled and skilled human resource is 800 persons for construction of the project.
10. The Project will operate in peak production mode (94.80 MW with 66m<sup>3</sup>/s for 6 hours and 5 MW with 3.4 m<sup>3</sup>/s for the rest of the time, during the dry season).

### **Compliance framework**

11. When preparing the BAP, the Consultant shall refer to the following compliance framework:
  - the Nepalese legislation, including the international treaties and conventions ratified by the Government of Nepal;
  - the Gaurishankar Conservation Area Management Plan (2013-2017);
  - the AIB Environmental and Social Policy including the Environmental and Social Standards and Environmental and Social Exclusion List;
  - good international practices.

### **Sources of information**

12. The consultant shall base its work on the following sources of information:
  - Data provided by NEA;
  - Environmental Impact Assessment of Tamakoshi V Hydroelectric Plant (May, 2016);
  - Environmental Management Action Plan (EMAP), including
    - Terrestrial Ecology Management, Forest Loss Management, Wildlife Conservation Plan
    - Aquatic Ecology Management Plan;
    - Gaurishankar Conservation Area Impact Minimization and Coordination Plan
  - Gaurishankar Conservation Area Management Plan (2013-2017);



- Field visits and meetings with stakeholders;
  - Publicly available data from trustful sources (e.g. IUCN, international institutions, Nepal Government Offices, other relevant organizations).
13. The Consultant is not expected to carry out additional detailed biodiversity surveys or topographic/bathymetric works.

### **Task 1 – Critical Habitat Assessment**

14. The consultant will undertake a systematic review of the fauna and flora species present in the area of influence of the Project and of the cascade, that trigger the need for critical habitats assessments under the E&S Standards of the AIB. The review will be based on the baselines studies made during the ESIA preparation and on the lists of species in the GCA management plan. The review will use conservation information from IUCN, and from the latest version of the Nepal national red lists. The review will notably address:
- Terrestrial fauna in the Rolwaling valley, and possible impacts in relation with the Rolwaling Project,
  - Birds (the Project is in the Central Himalaya Endemic Bird Area), with a focus on water dependent species.
  - Aquatic biodiversity – notably fish.
  - Endemic flora.
15. Using the five criteria that define critical habitat<sup>1</sup>, the Consultant will prepare a map of critical habitats based on geospatial analysis of discrete management units defined at the landscape level. The Consultant will on that basis, and in consultation with the GCA, define measures that can be implemented at the Project level to avoid or minimize adverse impacts on the concerned species, with ultimately the aim to achieve no net loss at the cascade level. The Consultant will refer to the AIB E&S specialists if it appears that impacts on a given species triggering critical habitat cannot be mitigated with avoidance or minimization measures only.
16. The Consultant will determine whether the proposed mitigation measures for critical habitat related species are to be implemented by the EPC contractor or by the Developer, during construction or during operation. The Consultant will prepare the corresponding specifications to be included in the EPC contract.

### **Task 2 – Consultation and Partnership Building Strategy**

#### **Gaurishankar Conservation Area:**

- 
1. <sup>1</sup> Critical habitat is defined using five criteria set out by the IUCN and IFC Performance Standards:
- Criterion 1: Critically Endangered and/or Endangered Species
  - Criterion 2: Endemic and/or Restricted-range Species
  - Criterion 3: Migratory and/or Congregatory Species
  - Criterion 4: Regionally unique and/or highly threatened ecosystems
  - Criterion 5: Key Evolutionary Processes




17. Based on a review of the GCA Management Plan and Project documents, the Consultant will assess the risk and opportunities generated by the presence of the Project in the GCA, for both the Project and the GCA.
18. The Consultant will, in consultation with the GCA, identify the mitigation measures and the enhancement actions that are to be taken by the EPC contractor or by the Developer, during construction or during operation, in order to avoid or minimize risks, and generate synergies. The Consultant will prepare the corresponding specifications to be included in the EPC contract.
19. The Consultant will also ensure that the mitigation strategies outlined in the BAP are consistent with the objectives of the GCA Management Plan and are the outcomes of consultation with the GCA.

### **Task 3 – Mitigation Strategies**

#### **Task 3a - Reforestation strategy**

20. The trees from the community forests that will be cut during the construction of the Project need to be replaced at a ratio of 1:25 in order to meet the Nepalese legislation requirements. The consultant will, in consultation with GCA, propose a strategy to maximize the replantation of trees in the Project area, or in the GCA.
21. The Consultant will map the surfaces that could be replanted, and identify the local tree species that could be used, with a priority for the reforestation of:
  - Spoil disposal areas;
  - Eroded areas such as areas affected by the 2015 landslide.

#### **Task 3b - Aquatic biodiversity**

22. Based on a review of the publicly available information regarding the ecology of the fish species present in the Project area, the consultant will prepare a strategy to ensure that viable population of native species are maintained in the Tamakoshi River after the Project is built. The Consultant will explore the possibilities to use the experience and knowledge built up in the context of the Nepal Fish Biodiversity Project (<http://fish.org.np/>).
23. The strategy will have to be implemented by the Developer, and will rely on:
  - The expected negative or positive impacts that the change of flow regime might have on the species mortality, access to food, and capacity to reproduce, and subsequently, the expected trends for each species after Tamakoshi-V is commissioned (taking into account the impacts of UTKHEP).
  - Mitigation measures to be implemented at the Project level to maintain viable populations of native fish species (excluding fish stocking).
  - An adaptive management toolbox, including a list of the type of adaptive actions the Developer could implement during operation in case some fish species show a continuous drop of their population or disappear from the Project area.
  - A monitoring programme including (i) annual baseline revision and (ii) the production of scientific knowledge on the ecology of species present in the Project area, in liaison with the national and regional universities and research



institutes involved in Himalayan ichthyology. The latter should aim, through PhD programs, at increasing the number of highly qualified ichthyologists in Nepal in cooperation with the GCA.

#### **Task 4 – Biodiversity Action Plan**

24. The Consultant will prepare a Biodiversity Action Plan (BAP) document that outlines the Project's overall biodiversity commitments. The BAP will provide an overarching framework document that will link with relevant management plans.
25. The document should include the following sections:
  - Introduction - including the aims and objectives, scope of the BAP, roles & responsibilities, consultation with key stakeholders
  - Legal, Regulatory, and Third-Party Requirements
  - Biodiversity Consultation and Partnership Building Strategy
  - Critical Habitat Assessment
  - BAP Actions by Component (Aquatic Ecosystem, Terrestrial Ecosystem)
  - Biodiversity Monitoring & Evaluation Plan
  - Budget and Implementation Timeframe

#### **Deliverables**

26. The assignment deliverables include:
  - Critical Habitat Assessment
  - Reforestation Strategy
  - Aquatic Biodiversity Strategy
  - Biodiversity Action Plan
  - E&S specifications related to biodiversity for the EPC contractor
27. Deliverables should be written in a careful and factual language that allows their possible disclosure. Deliverables will be provided in English and will be subject to AIIB review before finalization.

#### **Selection Criteria**

- Knowledge and experience with Critical Habitat Assessment using the five criteria defined by IUCN and outlined in the IFC Performance Standard 6.
- Demonstrated experience with geospatial analysis and GIS for conservation planning.
- Experience preparing Biodiversity Action Plans for large infrastructure projects in line with Multilateral Development Bank standards.
- Knowledge of and work experience with Multilateral Development Banks.

#### **Personnel and qualifications**

28. The team proposed for the assignment should at least include the following specialists:



- Team Leader
  - Master's degree or equivalent in a discipline relevant to the assignment such as ecology or biodiversity conservation;
  - 15 years of proven professional experience in the field of biodiversity conservation in the context of large infrastructure projects including hydropower projects;
  - 7 years of proven professional experience ensuring the compliance of projects with the E&S requirements of International Financing Institutions (IFIs);
  - 5 years of demonstrated experience organizing the assessment of critical habitats and the preparation of biodiversity action plan meeting IFIs requirements;
  - Ability to establish and maintain productive relation with government executive officers, and conservation area management teams;
  - Excellent organizational and analytical skills and ability to deal openly, honestly and transparently with issues, resources and people;
  - Full professional English proficiency. Knowledge of Nepalese is an advantage.
- Aquatic biodiversity expert
  - Master's degree or equivalent in ecology, eco-hydrology, hydrobiology, biology, water resources management or other relevant fields;
  - 7 years of demonstrated experience in conducting fresh water hydro-biological studies;
  - 5 years of working experience in aquatic biodiversity critical habitats assessment;
  - Proven project experience in Nepal or Himalayan context;
  - Proven project experience in the hydropower sector;
  - Ability to develop pragmatic solutions to impacts on aquatic biodiversity, and providing input to biodiversity action plans compliant with IFI environmental requirements.
- Terrestrial biodiversity expert
  - Master's degree or equivalent in terrestrial ecology, biodiversity or other relevant fields;
  - 7 years of demonstrated experience in conducting terrestrial biodiversity studies;
  - 5 years of working experience in terrestrial biodiversity critical habitats assessment;
  - Proven project experience in Nepal or Himalayan context;
  - Proven project experience in the large infrastructure sector;




- Ability to develop pragmatic solutions to impacts on terrestrial biodiversity, and providing input to biodiversity action plans compliant with IFI environmental requirements.
- Hydropower ESIA expert
  - Master's degree or equivalent in hydro-technical or impact assessment relevant to the Project;
  - 15 years of professional experience in conducting EIAs or hydropower schemes;
  - Previous experience in hydropower in the Himalaya range;
  - Previous experience providing technical assistance to biodiversity experts;
  - Ability to listen, communicate and explain technical matters to non-experts;

### Timeline

29. The schedule for the assignment is the following one:

- Mobilization: 2 weeks after contract signature
- Site visit of the relevant team experts/specialists: after mobilization
- Draft report: within 1.5 months after mobilization
- Final report: within two weeks after receiving AIIB comments.

### Payment

30. The payment schedule for the assignment is the following one:

- Advance payment: 10% of the contract value against the bank guarantee. 50% of the advance payment will be paid upon the contract signing and the rest will be paid against the actual work progress.
- Intermediate payment: 60% of the contract value upon reception of the draft deliverables (SESD, ESAP and E&S specifications) acceptable to NEA and AIIB.
- Final payment: 30%: upon acceptance by NEA and AIIB of the final versions of the deliverables.






A. EOI Forms & Formats

Form 1. Letter of Application

Form 2. Applicant's information

Form 3. Experience (*General, Specific and Geographical*)

Form 4. Capacity

Form 5. Key Experts (Include details of Key Experts only)

Form 6. EOI Attachments

Form 7. Eligibility Declaration





# 1. Letter of Application

(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date: .....

To,  
Tamakoshi V Hydroelectric Project  
Tamakoshi Jalvidyut Company Limited  
NEPAL

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by Tamakoshi V Hydroelectric Project as Consultant for **preparation of Biodiversity Action Plan of Tamakoshi V Hydroelectric Project.**
2. Attached to this letter are photocopies of original documents defining:
  - a) the Applicant's legal status;
  - b) the principal place of business;
3. Tamakoshi V Hydroelectric Project and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Tamakoshi V Hydroelectric Project and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.
5. All further communication concerning this Application should be addressed to the following person,  
  
[Person]  
  
[Company]  
  
[Address]  
  
[Phone, Fax, Email]
6. We declare that, we have no conflict of interest in the proposed procurement proceedings and we have not been punished for an offense relating to the concerned profession or business and our Company/firm has not been declared ineligible.



7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

**Signed** :

**Name** :

**For and on behalf of (name of Applicant or partner of a joint venture):**



## 2. Applicant's Information Form

(In case of joint venture of two or more firms to be filled separately for each constituent member)

1. Name of Firm/Company:
2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd/ Public Sector/ NGO*)
3. Date of Registration / Commencement of Business (*Please specify*):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No; Fax No; E-Mail Address
7. Name of Authorized Contact Person / Designation/ Address/Telephone:
8. Name of Authorized Local Agent /Address/Telephone:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)

### Associations (Joint Venture or Sub-consultancy)

Consultant	Country of Incorporation	Joint Venture (JV) or Sub-consultant

Present the rationale for and benefits of working in association (JV or Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe



the proposed management and coordination approach of the association and the role of each firm.

I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached.
- Documentation regarding our Board of Directors has been attached.
- A written agreement to associate for the purpose of this Expression of Interest has been signed between the consortium partners and has been attached.

**A. Management Competence (Please answer each question in one paragraph of 3-5 sentences) and demonstrate with appropriate document/s**

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1. Describe standard policies, procedures, and practices that your entity has to assure quality interaction with clients and outputs.

2. How will your firm/consortium handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?

3. How will you ensure the quality of your firm's/consortium's performance over the life of this assignment?

4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements of personnel and to ensure the continuity of professional services once contracted.

5. Describe what health, safety and security practices you have in place to safeguard the well-being of your proposed experts? Specifically describe arrangements you have in place for medical, accident, and life insurance coverage during the assignment.



**B. Other Information (maximum of 500 words)**

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Empty box for providing other information.



### 3. Experience

#### 3(A). General Work Experience

*(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)*

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried out
1.						
2.						
3.						
4.						
5.						
6.						
7.						

(please insert more tables as necessary)



### 3(B). Specific Experience

#### Details of similar assignments undertaken in the previous seven years

(In case of joint venture of two or more firms to be filled separately for each constituent member)

#### 3.1 Knowledge and experience with Critical Habitat Assessment using the five criteria defined by IUCN and outlined in the IFC Performance Standard 6.

Three or more projects       Two projects       One project       None

#### Project Details for above Experience:

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>2</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>2</sup> Consultant should state value in the currency as mentioned in the contract






### 3.2 Demonstrated experience with geospatial analysis and GIS for conservation planning.

Three or more projects     
  Two projects     
  One project     
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>3</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>3</sup> Consultant should state value in the currency as mentioned in the contract




### 3.3 Experience preparing Biodiversity Action Plans for large infrastructure projects.

Three or more projects
  Two projects
  One project
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>4</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>4</sup> Consultant should state value in the currency as mentioned in the contract




### 3.4 Experience in biodiversity assessment of riverine ecosystems.

Three or more projects     
  Two projects     
  One project     
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>5</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>5</sup> Consultant should state value in the currency as mentioned in the contract




### 3.5 Experience in projects funded by IFI (International Financial Institute).

Three or more projects     
  Two projects     
  One project     
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>6</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>6</sup> Consultant should state value in the currency as mentioned in the contract




### 3.6 Experience working with protected area management authorities.

Three or more projects     
  Two projects     
  One project     
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>7</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:	

(please insert more tables as necessary)

<sup>7</sup> Consultant should state value in the currency as mentioned in the contract




### 3.7 Experience in biodiversity assessment in countries falling under Hindu kush Himalayan Region.

Three or more projects     
  Two projects     
  One project     
  None

**Project Details for above Experience:**

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>8</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:

<sup>8</sup> Consultant should state value in the currency as mentioned in the contract




Description of actual services provided in the assignment:

(please insert more tables as necessary)

### 3.8 Experience in hydropower projects in countries falling under Hindu kush Himalayan Region.

Three or more projects

Two projects

One project

None

#### Project Details for above Experience:

Assignment name:	Approx. value of the contract (in current NRs; US\$) <sup>9</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:

<sup>9</sup> Consultant should state value in the currency as mentioned in the contract





Description of actual services provided in the assignment:	

(please insert more tables as necessary)

#### 4. Capacity

##### 4(A). Financial Capacity

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

Annual Turnover	
Year	Amount Currency

- Average Annual Turnover




*(Note: Supporting documents for Average Turnover should be submitted for the above.)*



## 5. Key Experts (Include details of Key Experts only)

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

SN	Name (Nationality)	Highest Qualification	Work Experience (in year)	Specific Work Experience	Position
1				a.	a.
				b.	b.
				c.	c.
2				a.	a.
				b.	b.
				c.	c.

(Please insert more rows as necessary)




## 6. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each sub-consultant)
4	Letter of Association
5	

(Please insert more rows as necessary)



## 7. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including the terms of reference (TOR), for this assignment.
- Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the TOR for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
- We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
- JV member or sub-consultant, including all proposed experts named in this EOI, confirmed their interest in this activity in writing.
- JV member or sub-consultant, including all proposed experts named in this EOI, authorized us in writing to represent them in expressing interest in this activity.
- confirm our firm and all the personnel indicated in the EOI have met the requirements of Corporate Procurement policy of Nepal Government, NEA and its National and International Financing partners.

